



The Arc  
High Street  
Clowne  
S43 4JY

To: Chair & Members of the Climate  
Change and Communities Scrutiny  
Committee

Contact: Tom Scott  
Telephone: 01246 217045  
Email: [tom.scott@bolsover.gov.uk](mailto:tom.scott@bolsover.gov.uk)

Monday 29<sup>th</sup> November 2021

Dear Councillor

**CLIMATE CHANGE AND COMMUNITIES SCRUTINY COMMITTEE**

You are hereby summoned to attend a meeting of the Climate Change and Communities Scrutiny Committee of Bolsover District Council to be held at the Council Chamber, The Arc, Clowne on Tuesday, 7th December, 2021 at 10:00 hours.

Whilst COVID restrictions have now been eased, we are still taking social distancing measures where possible for the safety of everyone involved in meetings.

Register of Members' Interests - Members are reminded that a Member must within 28 days of becoming aware of any changes to their Disclosable Pecuniary Interests provide written notification to the Authority's Monitoring Officer.

You will find the contents of the agenda itemised onwards.

Yours faithfully



Solicitor to the Council & Monitoring Officer



**We speak your language**  
Polish **Mówimy Twoim językiem**  
Slovak **Rozprávame Vaším jazykom**  
Chinese **我们会说你的语言**

**If you require this agenda in large print  
or another format please call us on 01246 217753**

If you require an adjustment to enable you to participate in or access the meeting please contact the Governance Team at least 72 hours before the meeting starts.

**CLIMATE CHANGE AND COMMUNITIES SCRUTINY COMMITTEE  
AGENDA**

***Tuesday, 7th December, 2021 at 10:00 hours taking place at the Council Chamber, The  
Arc, Clowne***

<b>Item No.</b>		<b>Page No.(s)</b>
	<b><u>PART A - FORMAL</u></b>	
<b>1.</b>	<b>Apologies for Absence</b>	
<b>2.</b>	<b>Urgent Items</b>	
	To note any urgent items of business which the Chairman has consented to being considered under the provisions of Section 100(B) 4(b) of the Local Government Act 1972.	
<b>3.</b>	<b>Declarations of Interest</b>	
	Members should declare the existence and nature of any Disclosable Pecuniary Interest and Non Statutory Interest as defined by the Members' Code of Conduct in respect of:	
	a) any business on the agenda	
	b) any urgent additional items to be considered	
	c) any matters arising out of those items and if appropriate, withdraw from the meeting at the relevant time.	
<b>4.</b>	<b>Minutes</b>	4 - 6
	To consider the minutes of the Climate Change and Communities Scrutiny Committee meeting on 12 <sup>th</sup> October 2021.	
<b>5.</b>	<b>List of Key Decisions and Items to be Considered in Private</b>	7
	<i>(Members should contact the officer whose name appears on the List of Key Decisions for any further information. NB: If Members wish to discuss an exempt report under this item, the meeting will need to move into exempt business and exclude the public in accordance with the Local Government (Access to Information) Act 1985 and Local Government Act 1972, Part 1, Schedule 12a for that part of the meeting only).</i>	
<b>6.</b>	<b>Health &amp; Wellbeing Framework Update</b>	8 - 13
<b>7.</b>	<b>Work Programme 2021/22</b>	14 - 20
	<b><u>PART B - INFORMAL</u></b>	

*The formal meeting of the Committee ends at this point. Members will*

*meet informally as a working party to carry out their review work. This meeting is closed to the public, so members of the public should leave here.*

**8. Review Work (Partnerships/Fireworks)**

Non-public documents for this item will be circulated to Members as a supplementary agenda.

# Agenda Item 4

## CLIMATE CHANGE AND COMMUNITIES SCRUTINY COMMITTEE

Minutes of a meeting of the Climate Change and Communities Scrutiny Committee of Bolsover District Council held at the Council Chamber, The Arc, Clowne on Tuesday 12<sup>th</sup> October 2021 at 1000 hours.

### **PRESENT:-**

Members:-

Councillor Nick Clarke in the Chair

Councillors Anne Clarke (Vice Chair), David Dixon and Evonne Parkin.

Officers:- Matt Finn (Environmental Health Manager – Commercial & Environment), Joanne Wilson (Scrutiny & Elections Officer) and Tom Scott (Governance Officer).

### **CLI17-21/22          APOLOGIES**

Apologies for absence were received on behalf of Councillor Dexter Bullock, Councillor Sandra Peake (Portfolio Holder - Housing) and Councillor Janet Tait.

### **CLI18-21/22          URGENT ITEMS OF BUSINESS**

There were no urgent items of business to consider.

### **CLI19-21/22          DECLARATIONS OF INTEREST**

There were no declarations of interest.

### **CLI20-21/22          MINUTES**

Moved by Councillor David Dixon and seconded by Councillor Evonne Parkin.

**RESOLVED** that the Minutes of a Climate Change and Communities Scrutiny Committee held on 7<sup>th</sup> September 2021 be approved as a correct record.

### **CLI21-21/22          LIST OF KEY DECISIONS AND ITEMS TO BE CONSIDERED IN PRIVATE**

The Scrutiny & Elections Officer presented the list of Key Decisions to Members.

**RESOLVED** that the list of Key Decisions be noted.

### **CLI22-21/22          MANDATORY CCTV IN TAXIS**

The Environmental Health Manager – Commercial & Environment presented the draft Taxi Licensing Policy: Hackney Carriages & Private Hire Vehicles (CCTV Supplement) for the Scrutiny Committee to consider and feedback. He explained how the attached policy

## CLIMATE CHANGE AND COMMUNITIES SCRUTINY COMMITTEE

amendments would introduce mandatory CCTV in taxis in line with new Government guidance.

Councillor David Dixon asked if there was a way for the Council to give financial help to taxi companies who would have to install the cameras. The Environmental Health Manager – Commercial & Environment explained that the Deputy Monitoring Officer was investigating the Council's options to offer financial assistance.

Councillor David Dixon asked how long companies would be given to conform. The Environmental Health Manager – Commercial & Environment explained that this would be a rolling period.

The Chair asked if low interest loans could be a method to assist the taxi companies. The Environmental Health Manager – Commercial & Environment stated that it was not possible to administer.

Councillor David Dixon asked if other local authorities were making CCTV in taxis mandatory. The Environmental Health Manager – Commercial & Environment explained that statutory guidance released by the Department for Transport (DfT) in 2020 suggested all local authorities should make CCTV in taxis mandatory, and the Derbyshire Police and Crime Commissioner had also stated her support for all local authorities in Derbyshire doing the same.

Councillor David Dixon asked if every driver with a licence at the Council would have to install CCTV, because he felt that with a number of drivers having their licence with Bolsover District Council but being based outside the District, this could create complications. The Environmental Health Manager – Commercial & Environment stated he would investigate this.

Moved by Councillor Evonne Parkin and seconded by Councillor David Dixon.

**RESOLVED** that the Committee has reviewed the draft Taxi Licensing Policy: Hackney Carriages & Private Hire Vehicles (CCTV Supplement) and provided comments for consideration.

(Environmental Health Manager – Commercial & Environment/Environmental Health Team Manager – Licensing)

### **CLI23-21/22 TAXI AND PRIVATE HIRE POLICY REVIEW**

The Environmental Health Manager – Commercial & Environment presented the periodic review of the Taxi and Private Hire policies for the Committee to consider.

Councillor David Dixon referred to the policy amendments about people being able to apply online and asked if other local authorities did this as well. The Environmental Health Manager – Commercial & Environment explained that the online service was operated by the same company who do the Council's online Planning applications, and examples of best practice for this were shared between local authorities since the Council was part of a number of regional groups.

Moved by Councillor David Dixon and seconded by Councillor Evonne Parkin.

## **CLIMATE CHANGE AND COMMUNITIES SCRUTINY COMMITTEE**

**RESOLVED** that the Committee has reviewed the proposed amendments to the Taxi and Private Hire Policies and provided comments for consideration.

(Environmental Health Manager – Commercial & Environment/Environmental Health  
Team Manager – Licensing)

### **CLI24-21/22            WORK PROGRAMME 2021/22**

The Scrutiny & Elections Officer presented the Work Programme 2021/22 to Members. She explained that the scope for the proposed Review of Voluntary & Community Sector Grant Allocations had been amended and was attached at Appendix 2.

The Work Programme and the review scope was moved by Councillor Anne Clarke and seconded by Councillor Nick Clarke.

**RESOLVED** that the Committee:

- (i) Notes the report and the Programme attached at Appendix 1 for approval;
- (ii) Approves the draft scope (Review of Voluntary & Community Sector Grant Allocations) attached at Appendix 2.

(Scrutiny & Elections Officer)

Meeting concluded at 1030 hours.



**List of Key Decisions and items to be considered in private**

The latest version of the Forward Plan can be found here:

<https://committees.bolsover.gov.uk/mgListPlans.aspx?RPId=1147&RD=0&bcr=1>

Members should contact the officer whose name appears on the List of Key Decisions for any further information.

**NB:** If Members wish to discuss an exempt report under this item, the meeting will need to move into exempt business and exclude the public in accordance with the Local Government (Access to Information) Act 1985 and Local Government Act 1972, Part 1, Schedule 12a for that part of the meeting only.

## Bolsover District Council

### Climate Change & Communities Scrutiny Committee

7 December 2021

#### **Health & Wellbeing Framework Update**

#### **Report of HR & OD Manager**

This report is public.

#### **Purpose of the Report**

- To inform and update the Scrutiny committee on progress with the Health and Wellbeing Framework.

#### **1 Report Details**

- 1.1 The Employee Health & Wellbeing Framework was agreed in October/November 2017 at Bolsover District Council. It describes how employees will be supported to ensure a healthy, motivated and high performing workforce to achieve the Councils aims and priorities. A copy of the Framework is attached at Appendix One.
- 1.2 A key feature of the Framework is the action plan on the final page of the document which details the three key aims, namely:
- Create a Healthy Work Environment
  - Develop a supportive Workplace Culture
  - Encourage employee engagement in healthy lifestyles
- 1.3 Work is continuing with the Senior Management Team, Service Managers and employee representatives to ensure steps are being taken to achieve the above aims. A number of significant activities have taken place and these are outlined in the following paragraphs.
- 1.4 The Council have implemented an Employee Health and Wellbeing Framework 2021, with themes for the year and activities that will be undertaken. A copy of the Framework is at Appendix One.

#### **Health & Wellbeing Initiatives**

- 1.4 There have been a number of initiatives undertaken including:
- Access to an Employee Assistance Programme offering 24/7 telephone and on-line support to employees covering a range of topics, including confidential telephone counselling.
  - Health Checks offered to employees
  - Occupational Health, Counselling, Physiotherapy and Eye examinations
  - Procurement of a new Occupational Health P



- Resilience Briefing Sessions
- Mental Health Training
- Flu vaccinations
- Covid Briefings
- Covid-19 Guidance
- Agile Working Policy & Briefings
- Health & Wellbeing Notice Boards at all sites
- Promotion of Work Well initiatives and information (including H&W Bulletin)
- Facilitating access to Council Leisure facilities

### **Employee Sickness Absence**

1.5 A key indicator of employee health and wellbeing is attendance at work. During the last financial year the sickness absence out-turn figure was 5.57 days per employee. This is a reduction on the previous year and under that of our target of 8.5 days per employee. Due to Covid 19 Pandemic, many employees worked at home, thereby limiting personal interaction and social distancing practices leading to less sickness absence.

#### **Sickness Absence Summary – 2017-2021**

	<b>2017/18</b>	<b>2018/19</b>	<b>2019/20</b>	<b>Current Year 20/21</b>	<b>Current Year Costs</b>
<b>Quarter One</b>	2.00	2.23	1.85	1.50	£51,292.61
<b>Quarter Two</b>	2.12	1.86	1.84	1.35	£52,351.59
<b>Quarter Three</b>	2.38	2.52	2.43	1.14	£46,411.80
<b>Quarter Four</b>	2.80	2.09	1.68	1.58	£66,731.07
<b>Overall Outturn</b>	<b>9.3</b>	<b>8.7</b>	<b>7.8</b>	<b>5.57</b>	<b>£216,787.07</b>

#### **Reasons for Absence – 2017-2021**

	<b>2017/18</b>	<b>2018/19</b>	<b>2019/20</b>	<b>Current Year 20/21</b>
<b>Quarter One</b>	1. Operations/Hospital 2. Stress/Depression 3. Other Musc. Skeletal	1. Stress/Depression 2. Other Musc. Skeletal 3. Other	1. Viral Infection 2. Other Musc. Skeletal 3. Other	1. Stress/Depression 2. Other 3. Headaches/Migraines
<b>Quarter Two</b>	1. Stress/Depression 2. Operations/Hospital 3. Other Musc. Skeletal	1. Stress/Depression 2. Other Musc Skeletal 3. Other	1. Stress/Depression 2. Other Musc. Skeletal 3. Chest/Respiratory	1. Operations/Hospital 2. Other-Musc Skeletal 3. Stress/Depression
<b>Quarter Three</b>	1. Stress/Depression 2. Operations/Hospital 3. Other Musc. Skeletal	1. Other Musc. Skeletal 2. Operations/Hosp 3. Stress/Depression	1. Stress/Depression 2. Chest/Respiratory 3. Other Musc. Skel	1. Other Musc. Skel 2. Stress/Depression 3. COVID19 Symptoms
<b>Quarter Four</b>	1. Other Musc. Skeletal 2. Operations/Hospital 3. Stress/Depression	1. Ops/Hospital 2. Stress/Depression 3. Viral	1. Stress/Depression 2. COVID19 Symptoms 3. Other Musc. Skel	1. Stress/Depression 2. Other Musc. Skeletal 3. Operations/Hospital
<b>Overall Outturn</b>	<b>1. Stress/Depression 2. Other Musc. Skeletal 3. Operations/Hospital</b>	<b>1. Other Musc Skeletal 2. Stress/Depression 3. Back Problems</b>	<b>1. Stress/Depression 2. Other Musc. Skel 3. Operations/Hospital</b>	<b>1. Other Musc. Skeletal 2. Stress/Depression 3. Operations/Hospital</b>

Over the reporting year (20/21), BDC has had 42 long-term cases, last year there were 49 cases (2019/20).

Over the reporting year (20/21), BDC has had 203 short-term cases, last year there were 373 cases (2019/20).

- 1.6 Actions currently being taken to address sickness absence:
- HR Link Officers working directly with Service Managers and providing monthly sickness analysis reports.
  - Action Plans produced for service areas to assist Managers in awareness of actions required and support needed for employees concerned.
  - Work has been undertaken on provision of more in depth analysis of sickness absence patterns and trends for Heads of Service
  - Regular review of Occupational Health Provision
  - Regular sickness absence management training each quarter

### **Organisational Development**

- 1.7 Organisational Development covers a range of workstreams that contribute to employee health & wellbeing these include:
- Workplace Culture
  - Work Environment
  - Employee Engagement & Experience
  - Workforce Development
  - Recruitment & Retention
  - Employee Health & Wellbeing
- 1.8 There are a wide range of different activities being undertaken across the Council that fall under the above workstreams and result in varying levels of success. An example would be the internal Leadership Development Programme. It is recognised that many activities undertaken are ad hoc and focus on particular areas of the organisation without involving all employees and relevant officers who should be consulted. Work is currently underway to bring together more consistency and collaboration within employee health and wellbeing.
- 1.9 The corporate approach to Organisational Development enables the Council to:
- Make better use of professional expertise through collaboration
  - Bring together all strands of organisational development with a view to building towards next year's employee survey and ongoing workforce development
  - Bring together relevant key Officers to discuss ideas, feedback and proposals relevant to organisational development
  - Build on the Councils commitment to Organisational Development

### **Summary**

- 1.10 As evidenced above significant work has been undertaken in the last twelve months to develop and positively progress employee health and wellbeing. It is recognised there is still further work to be undertaken. However, the importance of Health and

Wellbeing is growing across the Council with all employees recognising they have a responsibility for their own wellbeing and they can play a key role in supporting the wellbeing of others.

## **2 Conclusions and Reasons for Recommendation**

- 2.1 Sections 3.6 and 4.3 of the Bolsover DC Constitution states that the Healthy, Safe, Clean and Green Communities Scrutiny Committee should oversee the development and delivery of the Health and Wellbeing Strategy as part of the Budget and Policy Framework.

## **3 Consultation and Equality Impact**

- 3.1 None specifically in relation to this report, although consultation and equality issues are addressed in each specific area of reporting as required and appropriate.

## **4 Alternative Options and Reasons for Rejection**

- 4.1 There are no reasons for rejection. The Constitution requires the Committee to oversee this area of service delivery as part of their Terms of Reference (section 3.6 of the Constitution).

## **5 Implications**

### **5.1 Finance and Risk Implications**

- 5.1.1 None from this report.

### **5.2 Legal Implications including Data Protection**

- 5.2.1 None from this report.

### **5.3 Human Resources Implications**

- 5.3.1 Initiatives associated with Sickness Absence Management, must be in line with the Policy adopted by the Authority.

## **6 Recommendations**

- 6.1 That Committee Members note the progress update.

**7 Decision Information**

<p><b>Is the decision a Key Decision?</b>  A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds:  <i>BDC: Revenue - £75,000</i> <input type="checkbox"/>  <i>Capital - £150,000</i> <input type="checkbox"/>  <i>NEDDC: Revenue - £100,000</i> <input type="checkbox"/>  <i>Capital - £250,000</i> <input type="checkbox"/>  <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i></p>	No
<p><b>Is the decision subject to Call-In?</b>  (Only Key Decisions are subject to Call-In)</p>	No
<p><b>Has the relevant Portfolio Holder been informed</b></p>	Copy of report sent to Portfolio Holder
<p><b>District Wards Affected</b></p>	All
<p><b>Links to Corporate Plan priorities or Policy Framework</b></p>	Transforming our Organisation

**8 Document Information**

Appendix No	Title	
1	Employee Health & Wellbeing Framework 2021	
<b>Background Papers</b>		
N/A		
Report Author		Contact Number
Sara Gordon - HR & OD Manager		Ext 7677

## Mental Health

- **Time to Talk Day - 4th February 2021**  
<https://www.time-to-change.org.uk/get-involved/time-talk-day>  
<https://www.rethink.org/get-involved/awareness-days-and-events/time-to-talk-day/#:~:text=Time%20to%20Talk%20Day%202021,health%20and%20help%20change%20lives.>
- **Stress Awareness Month - April 2021**  
<https://www.stress.org.uk/national-stress-awareness-month-2019/>
- **Mental Health Awareness Week - 10th-16th May 2021**  
<https://www.mentalhealth.org.uk/campaigns/mental-health-awareness-week>
- **Loneliness Awareness Week - 15th-18th June 2021**  
<https://letstalkloneliness.co.uk/>
- **World Suicide Prevention Day - 10th September 2021**  
<https://www.iasp.info/>  
[https://www.rethink.org/get-involved/awareness-days-and-events/world-suicide-prevention-day/?gclid=EAlaIqobChMIdqn-aWW7gIVFUiRBR0nYwF3EAAAYASAAEgLvsvD\\_BwE](https://www.rethink.org/get-involved/awareness-days-and-events/world-suicide-prevention-day/?gclid=EAlaIqobChMIdqn-aWW7gIVFUiRBR0nYwF3EAAAYASAAEgLvsvD_BwE)
- **World Mental Health Day - 10th October 2021**  
<https://www.mentalhealth.org.uk/campaigns/world-mental-health-day>

## Physical Health

- **Walk of Light for Blood Cancer UK - 27th March 2021/ Walk all over Cancer - March 2021**  
[https://bloodcancer.org.uk/get-involved/fundraising-events-and-challenges/sports-challenges/walk-of-light/?gclid=EAlaIqobChMlhpLE3MnI7gIVUoFQBh3YPAOmEAAAYASAAEgLUaPD\\_BwE](https://bloodcancer.org.uk/get-involved/fundraising-events-and-challenges/sports-challenges/walk-of-light/?gclid=EAlaIqobChMlhpLE3MnI7gIVUoFQBh3YPAOmEAAAYASAAEgLUaPD_BwE)  
<https://www.cancerresearchuk.org/get-involved/find-an-event/walk-all-over-cancer>
- **National Walking Month - May 2021**  
<https://www.walkingforhealth.org.uk/>
- **Sun Awareness Week - 3rd - 9th May 2021**  
<https://www.bad.org.uk/sun-awareness-campaign>
- **Carer's Week - 8th - 13th June 2021**  
<https://www.carersweek.org/>
- **British Nutritional Foundation- Healthy Eating Week - 28th September - 4th October 2021**  
<https://www.nutrition.org.uk/healthyliving/hew.html>

## Charity Days

- **Red Nose Day - Comic Relief: 19th March 2021**  
<https://www.comicrelief.com/rednoseday/>
- **Christmas Jumper Day - Friday 10th December**  
<https://www.savethechildren.org.uk/christmas-jumper-day/about>

## Women's Health

- **Cervical Screening Awareness Week - June 2021**  
<https://www.jostrust.org.uk/get-involved/campaign/cervical-screening-awareness-week>
- **Breast Cancer Awareness Month - October 2021**  
<https://breastcancer.org/get-involved/breast-cancer-awareness-month>
- **World Menopause Day - 18th October 2021**  
<https://thebms.org.uk/>

## Men's Health

- **Testicular Cancer Awareness Month - April 2021**  
<https://www.testicularcanceruk.com/>
- **Men's Health Week - 14th - 20th June 2021**  
<https://www.menshealthforum.org.uk/mhw>  
<https://www.nhs.uk/conditions/breast-cancer-in-men/>
- **Men's Health: Movember - November 2021**  
<https://uk.movember.com/>
- **Prostate Cancer Awareness -**  
<https://prostatecanceruk.org/>

## Corporate Support

- Occupational Health - Accessed via your manager of HR Team
- Access to Westfield Health
- Discounted access to Leisure Facilities
- Employee Assistance Programme  
[www.axabesupported.co.uk](http://www.axabesupported.co.uk) (username: Information)(password: Supported)

- Cycle to work scheme - Accessed via HR Team
- KAARP Benefits
- Work life balance policies, practices and training sessions
- Work Well noticeboards

- **DCC's Five Ways to Wellbeing -**  
<https://www.derbyshire.gov.uk/social-health/health-and-wellbeing/mental-health-and-wellbeing/five-ways-to-wellbeing/five-ways-to-wellbeing.aspx#:~:text=Evidence%20suggests%20there%20are%205,notice%2C%20keep%20learning%20and%20give>

If you want to know more or would like to arrange any activities please speak to: The HR Team, Sarah Chambers (BDC Leisure) or your Manager.

## Bolsover District Council

### Climate Change & Communities Scrutiny Committee

7 December 2021

#### Scrutiny Committee Work Programme 2021/22

##### Report of the Scrutiny & Elections Officer

Classification: This report is public.

Report By: Scrutiny & Elections Officer

Contact Officer: Joanne Wilson, [joanne.wilson@bolsover.gov.uk](mailto:joanne.wilson@bolsover.gov.uk)

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#### **PURPOSE / SUMMARY**

- To provide members of the Scrutiny Committee with an overview of the meeting programme of the Committee for 2021/22.
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#### **REPORT DETAILS**

##### **1 Background *(reasons for bringing the report)***

- 1.1 The main purpose of the report is to inform members of the meeting programme for the year 2021/22 and planned agenda items (Appendix 1).
- 1.2 This programme may be subject to change should additional reports/presentations be required, or if items need to be re-arranged for alternative dates.
- 1.3 Review Scopes submitted will be agreed within Informal Session in advance of the designated meeting for Member approval to ensure that there is sufficient time to gather the information required by Members and to enable forward planning of questions.
- 1.4 Members may raise queries about the programme at the meeting or at any time with the Scrutiny & Elections Officer should they have any queries regarding future meetings.
- 1.5 All Scrutiny Committees are committed to equality and diversity in undertaking their statutory responsibilities and ensure equalities are considered as part of all Reviews. The selection criteria when submitting a topic, specifically asks members to identify where the topic suggested affects particular population groups or geographies.

1.6 The Council has a statutory duty under s.149 Equality Act 2010 to have due regard to the need to advance equality of opportunity and to eliminate discrimination.

1.7 As part of the scoping of Reviews, consideration is given to any consultation that could support the evidence gathering process.

## **2. Details of Proposal or Information**

2.1 Attached at Appendix 1 is the meeting schedule for 2021/22 and the proposed agenda items for approval/amendment.

## **3 Reasons for Recommendation**

3.1 This report sets the formal Committee Work Programme for 2021/22 and the issues identified for review.

3.2 The Scrutiny Programme enables challenge to service delivery both internally and externally across all the Council Ambitions.

3.3 The Scrutiny functions outlined in Part 3.6(1) of the Council's Constitution requires each Scrutiny Committee to set an annual work plan.

## **4 Alternative Options and Reasons for Rejection**

4.1 There is no option to reject the report as the Scrutiny functions outlined in Part 3.6(1) of the Council's Constitution requires each Scrutiny Committee to set an annual work plan.

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## **RECOMMENDATIONS**

1. That Members review this report and the Programme attached at Appendix 1 for approval and amendment as required. All Members are advised to contact the Scrutiny & Elections Officer should they have any queries regarding future meetings.

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## **IMPLICATIONS**

**Finance and Risk:** Yes  No

**Details:**

None from this report.

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On Behalf of the Section 151 Officer

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**Legal (including Data Protection):** Yes  No

**Details:**

In carrying out scrutiny reviews the Council is exercising its scrutiny powers as laid out in s.21 of the Local Government Act 2000 and subsequent legislation which added to/amended these powers e.g. the Local Government and Public Involvement in Health Act 2007.

On Behalf of the Solicitor to the Council

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**Staffing:** Yes  No

**Details:**

None from this report.

On behalf of the Head of Paid Service

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## DECISION INFORMATION

Decision Information	
<b>Is the decision a Key Decision?</b> A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds:  <b>BDC:</b> Revenue - £75,000 <input type="checkbox"/> Capital - £150,000 <input checked="" type="checkbox"/> <b>NEDDC:</b> Revenue - £100,000 <input type="checkbox"/> Capital - £250,000 <input type="checkbox"/> <input checked="" type="checkbox"/> Please indicate which threshold applies	No
<b>Is the decision subject to Call-In?</b> (Only Key Decisions are subject to Call-In)	No
<b>District Wards Significantly Affected</b>	N/A
<b>Consultation:</b> Leader / Deputy Leader <input type="checkbox"/> Cabinet / Executive <input type="checkbox"/> SAMT <input type="checkbox"/> Relevant Service Manager <input type="checkbox"/> Members <input type="checkbox"/> Public <input type="checkbox"/> Other <input type="checkbox"/>	Yes  Details: Committee Members



**Links to Council Ambition (BDC)/Council Plan (NED) priorities or Policy Framework including Climate Change, Equalities, and Economics and Health implications.**

All

## DOCUMENT INFORMATION

Appendix No	Title
1.	CCCSC Work Programme 2021/22
<b>Background Papers</b> (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet (NEDDC) or Executive (BDC) you must provide copies of the background papers)	
Previous versions of the Committee Work Programme.	

**Climate Change and Communities Scrutiny Committee**

**Work Programme 2021/22**

Performance Review	Policy Development	Policy/Strategy Programme Monitoring	Review Work	Call-In/Review of Executive Decisions	Petition

Date of Meeting	Items for Agenda		Lead Officer
3 August 2021	Part A – Formal	<ul style="list-style-type: none"> <li>Agreement of Work Programme 2021/22 (to include briefing on suggested review topic)</li> </ul>	Scrutiny & Elections Officer; Partnership team
	Part B – Informal	<ul style="list-style-type: none"> <li>Review Work</li> </ul>	Scrutiny & Elections Officer
7 September 2021	Part A – Formal	<ul style="list-style-type: none"> <li>Review of Council’s Policy on Fireworks</li> </ul>	Environmental Health Service Manager (Commercial & Environment)
		<ul style="list-style-type: none"> <li>Sustainable Community Strategy 2020-23 and current Partnership delivery – Monitoring Update</li> </ul>	Partnership Team
		<ul style="list-style-type: none"> <li>Work Programme 2021/22</li> </ul>	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> <li>Review work</li> </ul>	Scrutiny & Elections Officer
12 October 2021	Part A – Formal	<ul style="list-style-type: none"> <li>Mandatory CCTV in Taxi’s</li> </ul>	Environmental Health Service Manager (Commercial & Environment)
		<ul style="list-style-type: none"> <li>Taxi and Private Hire Policy Review</li> </ul>	Environmental Health Service Manager (Commercial & Environment)
		<ul style="list-style-type: none"> <li>Work Programme 2021/22 – Agreement of Review Scope</li> </ul>	Scrutiny & Elections Officer

Date of Meeting	Items for Agenda		Lead Officer
	Part B – Informal	<ul style="list-style-type: none"> <li>Review work</li> </ul>	Scrutiny & Elections Officer
7 December 2021	Part A – Formal	<ul style="list-style-type: none"> <li>Health and Wellbeing Strategy – Monitoring Update</li> </ul>	HR & OD Manager
		<ul style="list-style-type: none"> <li>Work Programme 2021/22</li> </ul>	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> <li>Review work</li> </ul>	Partnerships team/ Scrutiny & Elections Officer
		<ul style="list-style-type: none"> <li>Review work: Review of Council’s Policy on Fireworks (Draft report)</li> </ul>	Scrutiny & Elections Officer
22 February 2022	Part A – Formal	<ul style="list-style-type: none"> <li>Delivery of Leisure Services post Covid-19 – Impact on provision, budgets and sustainability of service</li> </ul>	Leisure Operations Manager
		<ul style="list-style-type: none"> <li>Work Programme 2021/22</li> </ul>	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> <li>Preparation for Annual Review of the Community Safety Partnership</li> </ul>	Scrutiny & Elections Officer
		<ul style="list-style-type: none"> <li>Review work</li> </ul>	Scrutiny & Elections Officer
22 March 2022	Part A – Formal	<ul style="list-style-type: none"> <li>Annual Review of Community Safety Partnership</li> </ul>	Joint Strategic Director/ Head of Housing Management and Enforcement/ Housing Enforcement Manager/ Assistant Community Safety Officer
		<ul style="list-style-type: none"> <li>Work Programme 2021/22</li> </ul>	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> <li>Review Work</li> </ul>	Scrutiny & Elections Officer
24 May 2022	Part A – Formal	<ul style="list-style-type: none"> <li>TBC</li> </ul>	
		<ul style="list-style-type: none"> <li>Work Programme 2021/22</li> </ul>	Scrutiny & Elections Officer

<b>Date of Meeting</b>	<b>Items for Agenda</b>		<b>Lead Officer</b>
	<b>Part B – Informal</b>	<ul style="list-style-type: none"><li>• Review work</li></ul>	Scrutiny & Elections Officer